

Shortcut Card for Plumbing Inspection Requests

Please have your 7 digit permit number ready.
(If on a rotary phone stay on line for an attendant)

Call (336) 373-2400 (APRIL)

After **APRIL** answers
Dial **114**, then make your selection

- Press 1 – Rough Inspection
- Press 2 – Sewer
- Press 3 – Groundwork
- Press 4 – Final
- Press 5 – Additional Inspection Types
 - 1 – Water Test
 - 2 – Dishwasher
 - 3 – Water Heater
 - 4 – Roof Leader
 - 5 – Partial Final
 - 6 – Any other Plumbing Inspections
- Press 8 – Main Menu
- Press 9 – Help
- Press 0 – Plumbing Inspections Attendant

If you need to switch to another trade after entering an inspection, **press 8**, this will return you to the **Main Menu** for inspection requests.

TO SCHEDULE AN INSPECTION FOR THE SAME DAY PLEASE CALL BEFORE 9 AM.

After 9 AM you will need to speak with an inspector to schedule an inspection for the same day.

APRIL

(Automated Permit Plan Revue Inspections
and Local Ordinance Enforcement)

MAIN MENU SELECTIONS

(If on a rotary phone stay on line for an attendant)

Call (336) 373-2400 (APRIL)

- Press 1 – To request or cancel* an inspection
- Press 2 – To speak with someone about a permit*
- Press 3 – To speak with someone about plan Review or origination*
- Press 4 – To speak with someone concerning a Certificate of Occupancy*
- Press 6 – For documents that are available to be Faxed back to you
- Press 8 – To return to the next level up of menus *(Available at most points)*
- Press 9 – For on-line help
(Accesses general help line)
- Press 0 – For the Attendant
- Press # (or hang up) to terminate your call at any point

*Available during normal business hours,
Monday through Friday, 8 AM to 5 PM.

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